



New School Application Process

Valid from February 2018  
onwards

[www.acho.co.uk](http://www.acho.co.uk)

Dear Colleague

Thank you for your interest in membership of the Affiliation of Crystal Healing Organisations (ACHO).

ACHO was formed in 1988 by the Principals of crystal training organisations in Britain working to co-ordinate the teaching of crystal healing and present essential agreed guidelines for that process. Members of ACHO are Principals of Schools involved in crystal healing who agree to abide by the ACHO membership requirements. As part of our 30<sup>th</sup> birthday celebrations in 2018 you may benefit from a 50% reduction in joining fees.

**The aims of ACHO are:**

1. To encourage the study and improvement of crystal healing and practice.
2. To promote individual awareness of how self-healing and the transforming qualities inherent in the mineral kingdom can be used to improve the quality of life and understanding of its methods and applications by the aid of the following means:
  - Researching the effect of changes in the health of the human body via the use of crystals or crystal therapy.
  - Re-empowering the individual to states of self-awareness in order to maximise the potential of the individual using crystals/crystal therapy as an instrument of self-development and self-healing.
3. Supporting members to provide a high standard of courses at a consistent level for the training of crystal therapists.
4. Ensuring there is a responsible representative body which can act on behalf of Registered crystal therapists and the Member schools.

**ACHO Practitioner Register**

A Practitioner Register is held to include Foundation, Certificate and Diploma Practitioners qualified with ACHO schools. Practitioners currently pay £15 per annum and must provide proof of qualification and annual proof of current insurance cover. The register is published on the ACHO website. Only those Practitioners who have trained with ACHO Member Schools are eligible for listing on the ACHO Practitioner Register.

**Please note: ACHO cannot offer retrospective accreditation therefore any Training Courses commenced prior to acceptance of Probationary Membership of ACHO cannot be endorsed by ACHO.**

## **1. ACHO Policies and Procedures**

All ACHO members are subject to the following policies and procedures:

Code of Conduct  
Disciplinary Rules and Disciplinary procedure  
Equal Opportunities Policy  
Harassment and Bullying Prevention Policy  
Grievance Procedure

Members must sign to show their familiarisation with and acceptance of these policies and procedures. Members found in breach of any aspect of these requirements may face disciplinary action and may potentially have their membership of ACHO revoked.

Copies of all these documents can be found on the ACHO website.

## **2. ACHO Training Standards**

The Core Curriculum has been validated and accredited with the National Open College Network, eighteen credits at Level 3 (equivalent to NVQ Level 3). The questions attached to the topics of Core Curriculum are compulsory for all students and are a minimum requirement. Member schools are permitted to add questions of their own.

All ACHO Members, including Probationary Members, are required to ensure an agreed standard and length of training. This is set at a minimum training period of two years for a Diploma course, including the Core Curriculum which should comprise no more than half of the Diploma course. The Diploma course should provide a minimum of 180 hours tuition. Distant learning methods such as Skype tutorials and videos may be used to supplement courses but these must not be used to replace the tutor present sessions.

Schools can provide Certificate courses (a minimum 90 hours tutor present time covering the entirety of the ACHO Core Curriculum). There is also an option to deliver a Foundation level course which covers approximately two thirds of the Core Curriculum. The details of these courses are laid out in the ACHO Training Standards.

A copy of the ACHO Training Standards can be found on the Documents page of the ACHO website.

The ACHO Core Curriculum should comprise one half of the Diploma syllabus. The second half of the course must consist of at least 90% crystal healing work. This part of the syllabus is flexible as to the topics and techniques chosen by the school, so long as they fall within the remit set by ACHO.

Please note that other specific healing modalities such as Reiki are not to be included within an ACHO Diploma syllabus, however they may be included as special interest Continuing Professional Development (CPD) courses by schools with those specialisms.

All topics taught within ACHO courses must be insurable by Holistic Insurance Services who are the ACHO Insurers. Entity Removal carries a specific exclusion from Holistic, so must not be included in any ACHO syllabus. The onus is on the School to ensure any topic they do teach as CPD is fully insured.

CPD days are not accredited by ACHO, however it is good practice to offer CPD and the courses may be advertised on the ACHO website by our Member Schools provided they are relevant to the further training of Crystal Therapists.

### **3. Applicant Requirements**

The Principal of a School is the person who is the ACHO Member and is the person responsible for the training programme delivered by the school.

The Principal must have:

- a teaching qualification such as a B.Ed, PGCE, Cert. Ed., or DTLLS (preferable), however people with City and Guilds 7407 / 7307 (both parts), or 7305/CTLLS will be considered on a case by case basis.

*(Part one of the 7307 on its own or PTLLS is not sufficient. If other similar qualifications are held, confirmation from the awarding body will be required).*

**Or**

- must show evidence that they have been teaching crystal healing competently for at least seven years. (Evidence could be testimonials from past students)

**And**

- have been fully qualified and working as a crystal healer for at least two years, if qualified through an ACHO school, or 5 years if qualified elsewhere.

Please note that, where there is a joint holding of the post of Principal, both parties must meet the above requirements in full (also see '8' below).

#### **4. Syllabus**

Prospective members need to provide:

- a detailed CV
- a full two year Diploma course syllabus showing clearly how crystals are to be used to comprise 90% of the syllabus
- a compatible scheme of work detailing how the Core Curriculum teaching will be fulfilled
- full lesson plans for at least six days

These documents will be circulated to the Principals of member schools for their feedback. This feedback process will take a couple of weeks.

#### **5. Interview**

Prospective members will be required to attend a panel interview with ACHO. The panel will include at least one officer and two members (a minimum of three members). This interview is normally conducted via Skype.

#### **6. Probationary Period**

Once accepted as members, there will be a period of probation which will last for two years. The Probationer will be assigned a Mentor who will be their primary contact and support over this period.

During this period ACHO Officers or their representatives may need to visit the school and this may be arranged during a tutoring session. If an onsite visit is not felt to be necessary probationary members may be asked to submit a sample of students' work to ensure it meets the ACHO training standards.

#### **7. Membership Fees**

A 50% reduction in joining fees applies for applications received throughout 2018:

The fees for joining ACHO are as follows:

1. On application – a non-refundable fee of £100 (normally £200)
2. Panel interview (via Skype or Conference Call) – a fee of £50 (normally £100. This is refundable in the case of non- acceptance)
3. If there is a need for an ACHO Officer or their representative to visit the Course during the Probationary period this would incur a charge of £100 per visit.

Non-UK applicants will be dealt with on a case-by-case basis.

#### **Annual Membership**

This is currently £75 per annum, but is subject to annual review.

## **8. Joint Principals**

If the application is for joint membership, both applicants need to meet the application requirements. Applicants need to be aware that there may be additional costs involved in the administration of joint application. If one member subsequently resigns the other is entitled to continue membership.

## **9. Insurance**

ACHO Probationary and Full Members are required to:

**EITHER** join the group insurance scheme with Holistic Insurance Services which is currently approximately £160 per annum per organisation. This covers the Principal in their teaching work and therapy practice, public liability and malpractice. Other tutors must also be covered for teaching in addition to their practitioner insurance. ACHO will ask for copies of both School and any tutors' insurance certificates.

Student insurance is available for around £38 per annum under Holistic Insurance. Students must be advised to take out insurance whilst they are undertaking training to cover the case studies.

The group insurance scheme also provides for practitioners to acquire public liability and malpractice insurance at a reduced rate of around £70 per annum. Other therapy skills can be added where there is recognised certification.

**OR** show evidence of the provision of adequate insurance cover at least equivalent to that mentioned above.

## **Non-UK Applicants**

Non-UK applicants wishing to join ACHO must meet the same criteria 1,2,3,4,5,6,7,8 as UK applicants. Non-UK applicants will be subject to local insurance arrangements and need to show that they are covered by insurance, commensurate with the country where they teach and to provide evidence of this in English.

**Please Note:** ACHO is not responsible for the business or internal workings of individual schools/colleges and thus is not and cannot be held liable for any issues that may arise pertaining to these matters.

Please find attached a form to accompany your syllabus and CV. When completed, please send to me at the address below or preferably via email to: [info@acho.co.uk](mailto:info@acho.co.uk).

Yours sincerely,

Sandra Hope-Maskell

ACHO Secretary

NB: if sending the application by post, send as 'Special Delivery'. We prefer you to send the information electronically and pay through PayPal: both to [info@acho.co.uk](mailto:info@acho.co.uk)

## **AFFILIATION OF CRYSTAL HEALING ORGANISATIONS**



### **MEMBERSHIP APPLICATION**

**Principal Name:**

**Address:**

**Post Code:**

**Tel. No: (inc code)**

**Email:**

**Please attach Curriculum Vitae**

#### **1. Joint Principal ( if applicable)**

**Name:**

**Address:**

**Post Code:**

**Tel. No: (inc code)**

**Email:**

**Please attach Curriculum Vitae**

**2. Address where correspondence is to be directed:**

**Post Code:**

**Tel. No: (inc code)**

**Email:**

**I/ We agree to abide by the terms and conditions of Probationary Membership of ACHO including acceptance of all ACHO policies and procedures.**

**I/We agree to the circulation of Curriculum Vitae and syllabus to all ACHO Full Members (Principals of Schools).**

**I/We enclose a cheque for £100 made payable to 'ACHO' or have sent £100 via PayPal to info@acho.co.uk**

**I/We enclose all required documents in support of this application as listed under point 4.**

**Name of School:**

**Principal(s): signature .....**

.....

**DATE: .....**

If posting please send all documentation to:  
Sandra Hope-Maskell, ACHO Secretary  
Cloverly House, Mold Road, Ewloe, Deeside  
Flintshire CH5 3AU